

How to apply for child benefit (Kindergeld)

If you are registered in Germany and are in possession of the residence permit according to § 18, § 19, § 19 a, § 20 AufenthG/Residence Act or are an EU-citizen or a citizen of Switzerland, Iceland, Liechtenstein, Norway, Algeria, Bosnia-Herzegovina, Kosovo, Morocco, Serbia, Montenegro, Tunisia or Turkey, then you will receive a child benefit for the children living with you in Leipzig. This is paid for each child from birth until the age of 18. If your children are still studying or in training, it is even paid until the age of 25. The Family Benefits Department is responsible for paying this allowance.

As an international employee or guest scientist/researcher, your application for child benefit should not be handed in at the local family benefits office, but at the respective responsible office, depending on where you come from. Here you can find their contacts.

| Country | Address | Contact |
|--|---|---|
| Belgium Luxemburg Netherlands Hungary | Bundesagentur für Arbeit Familienkasse Rheinland-Pfalz – Saarland 55149 Mainz Deutschland | fax: +49 (681) 944 910 5324 e-mail: Familienkasse-Rheinland-Pfalz-Saarland@arbeits-agentur.de |
| France Switzerland | Familienkasse Baden-Würt- temberg West 76088 Karlsruhe Deutschland | fax: (France) +49 (781) 9393 697 fax: (Switzerland)+49 (7621) 178 260 585 e-mail: Familienkasse-Baden-Wuerttemberg-West@arbeitsagentur.de |
| Austria Croatia | Familienkasse Bayern Süd 93013 Regensburg Deutschland | fax: +49 (851) 508 617 E-Mail: Familienkasse-Bayern-Sued@arbeitsagentur.de |
| Poland Czech Republic | Bundesagentur für Arbeit Familienkasse Sachsen 09092 Chemnitz Deutschland | fax: +49 (3591) 661 878 e-mail: Familienkasse-Sachsen@arbeitsagentur.de |
| other EU/EEA member and all other states | Bundesagentur für Arbeit Familienkasse Bayern Nord 90316 Nürnberg Deutschland | fax: +49 (911) 529 3997 e-mail: Familienkasse-Bayern-Nord@arbeitsagentur.de |
| Orphans and children who do not know the place of residence of their parents living in Germany, a EU/EEA member state or Swit- zerland | | |

[Here](#) you can find the application for child benefit in different languages and in [German](#). You are supposed to fill it in in German, but you could use any of the bilingual application forms. Together with the [application form](#), you should hand in the ["Anlage Kind"](#) and ["Anlage Ausland"](#), which are also available in different bilingual versions (["Anlage Kind" bilingual](#) and ["Anlage Ausland" bilingual](#)).

Please note that you need to indicate your child's tax identification number, which you normally get two weeks after registering at your local resident services office (Bürgeramt) together with [your tax identification number](#). The federal central tax office will send your and your child's tax ID number via mail; if you do not receive any tax identification number, please get back to the resident services office and ask for it or send a request to melde-pass@leipzig.de.

Your employer needs to confirm your employment contract in the form "Anlage Ausland" (page 4) in order for you to get the child benefit.

In addition to a completed application, copies of the following documents should also be included:

- The birth certificate of your child translated into German
- The confirmation letter of your registration at an address in Leipzig (*Anmeldebestätigung Bürgeramt Leipzig*)
- The residence permits of both yourself and your child
- In case your child is still studying or in training: proof of the training contract or student matriculation number

Hint: As soon as you move away from Leipzig and deregister, you need to send the respective responsible Family Benefits Department an informal letter (keep a copy of it for yourself!) informing them that you are no longer entitled to receive child benefit for your children after a certain date - the deregistration confirmation letter should also be attached.

Legal notice

This flyer "How to apply for child benefit" has been compiled within the framework of the mutual project "Willkommen in Leipzig/Welcome to Leipzig" between Leipzig University and the city of Leipzig which receives funding by the Federal State of Saxony.

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